

To: City Executive Board

Date: 8th February 2012

Report of: Head of Law and Governance

Title of Report: PROPOSED CHANGES TO THE EXECUTIVE SCHEME OF DELEGATION

Summary and Recommendations

Purpose of report: To propose changes to the Executive scheme of delegation in Part 4 of the Constitution.

Report Approved by: Jeremy Thomas

Key Decision: No

Policy Framework: None

Recommendation(s): That the Executive scheme of delegation in Part 4 of the Constitution be amended in accordance with the contents of this report with effect from the adoption by full Council of the consequential amendments to the Finance and Contracts Rules.

Introduction

1. A report will be presented to the next ordinary meeting of Council proposing changes to the Finance and Contract Rules. Some of those changes relate to the financial limits for the requirement to seek 'project approval' and tender acceptance limits. The purpose of this report is to proposed amendment to the Executive scheme of delegation (which is the responsibility of the Board) to take effect from the adoption by full Council of the proposed changes to the Finance and Contract Rules (which are the responsibility of Council). That will ensure that the proposed changes take effect at the same time avoiding any constitutional inconsistencies.

2. The proposals are to align the financial limits for project approval and tender acceptance on the basis of the following sums and approval routes –

Less than £150,000	– Head of Service or Director
£150,000 up to £500	- Director in consultation with the three Statutory Officers (Head of Paid Service, Monitoring Officer and Chief Finance Officer)
£500,000 and over	- City Executive Board

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Background papers: None

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